

You can transfer a Skype for Business call to another person or number. For example, if you need someone else to handle the call, you can direct transfer to them. Or if you need to leave your office, but want to continue your conversation, you can transfer the call to your cell phone.

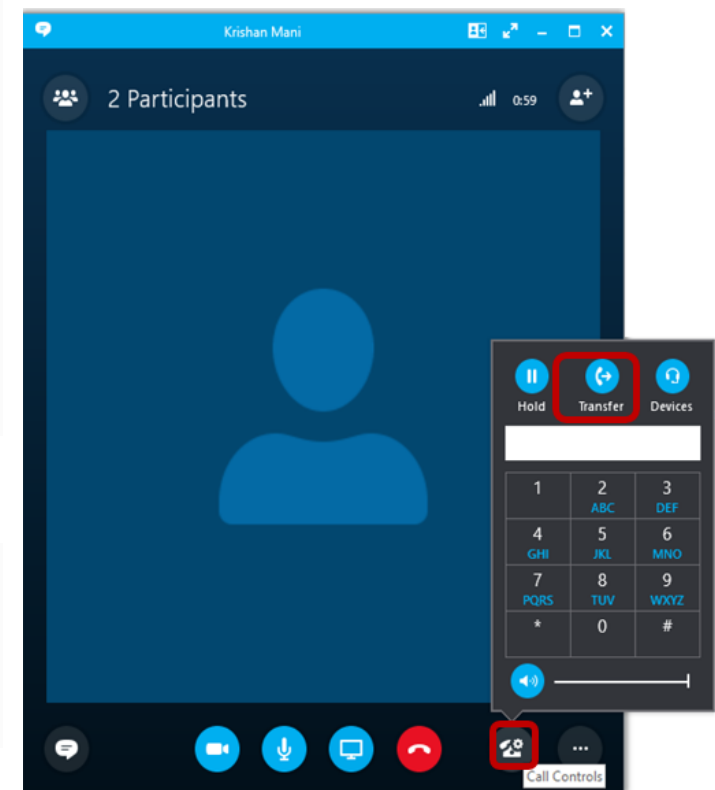
1. Click on the **pop-up** to accept the call.

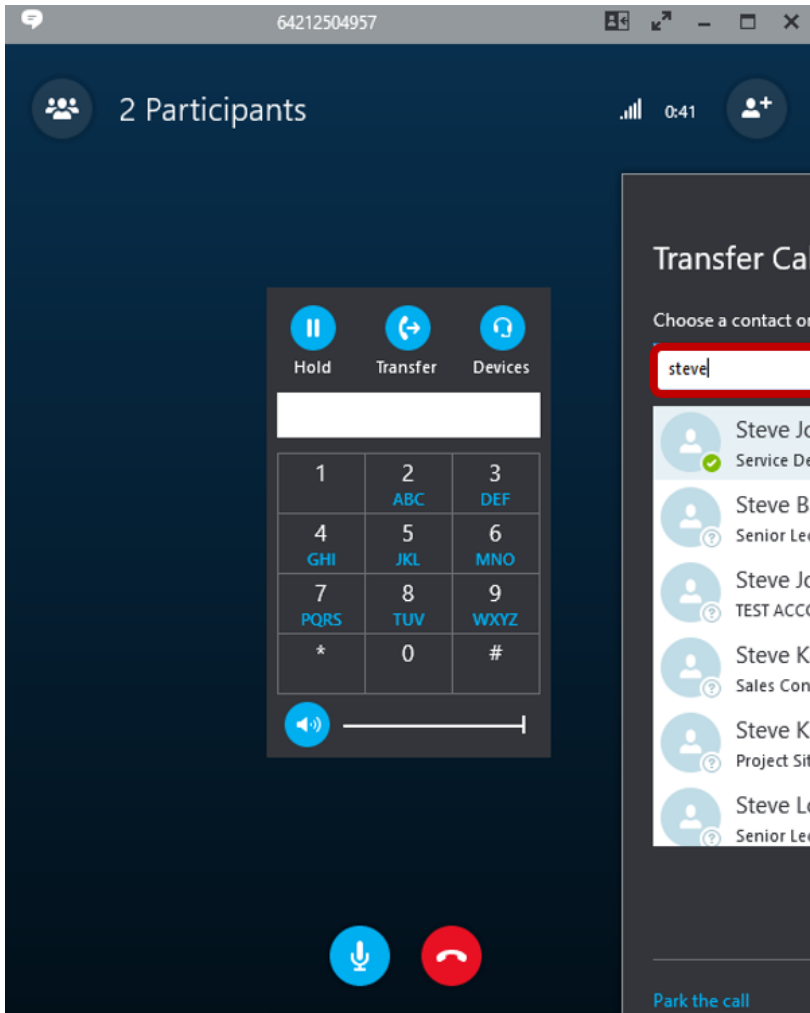


2. When you need to **direct transfer**, click on **Call Control** and select Transfer



3. Search for person you need to transfer and click transfer to finish.





Transfer Call

Choose a contact or conversation, or type a name.

- Steve Jones - Available - Video Capable
Service Delivery Manager, 3320
- Steve Barnett - Presence unknown
Senior Lecturer, 3837
- Steve Jones - Presence unknown
TEST ACCOUNT, 3320
- Steve Karpik - Presence unknown
Sales Consultant, 4000
- Steve Kurtovich - Presence unknown
Project Site Manager, 3365
- Steve Lovett - Presence unknown
Senior Lecturer, 3810

Transfer Cancel

You can search for person by name or key in the number you need to transfer to

Click transfer when done