



Setup Voicemail Greeting- Skype for Business (Mac)

To set your voicemail message

1. Open skype for Business.
2. Select the Phone icon.



3. Click and hold key 1 on the dial pad that shows Voicemail icon



4. Call will be made to voicemail automatically, follow the voice prompts to set your voicemail greeting.

Contact Us

For further support visit <http://icts.manukau.ac.nz/> or contact the Service Desk on 09 968 7600 option 2
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